

Guidelines for PowerPoint Presentations

(Stewardship Certification)

Developing a good quality resource is a challenging task. However, the results will have its rewards, both in the final accomplishment and in helping others. As you plan this project, keep in mind your audience, creativity, and the need for God's blessings. If accepted, this will become a resource of the North American Division Stewardship Ministries, with you as the author. Not only would it be in book format, but a DVD would be included with the PowerPoints that will be available to others for their personal use.

Before you go too far in the development of your PowerPoint presentations, please follow these steps.

- A. Submit an overview of the areas of stewardship your seven presentations will cover
- B. Submit a manuscript of presentation number one
- C. Submit PowerPoint slides for presentation number one
- D. Submit titles for each presentation
- E. If you are making direct quotes, submit a photocopy of the page from the book the quote comes from and the copyright page from the front of the book (including Spirit of Prophecy books). This would include the title and the date the book was published

The requirements state that you must present these PowerPoints five different times. This means five different weekends. Video tape the fifth weekend, transcribe it, edit it, and send it to NAD Stewardship Ministries.

If you have questions, please email ste.temp@nad.adventist.org.